

August, 2018

Greetings SMSA Families!

As we prepare for another academic year ahead, we would like to share an overview of the transportation/traffic flow plans for the 2018-2019 academic year. You will not see many changes to last year's plan. Please review these important traffic updates, travel requests, and lot assignments for the coming year.

### **High School Student Drive Parking Permits**

Because parking spaces are limited, families will be required to purchase a \$25 parking permit (This is a per family fee--you can register multiple vehicles/drivers). Students will receive a window cling that will be attached inside their back window. **Please return the enclosed form with the \$25 fee, no later than September 4. HS Parking passes will then be mailed to your home, and must be placed on the rear window of each registered vehicle.** Students, who do not apply for a permit, will not be allowed to park in the HS designated parking lot--this will be enforced this year. Students who get their license during the year, will need to register new vehicles and a sticker will be mailed to their home.

### **Parking Zone Assignments**

Your family will be assigned to a specific lot for both drop off and pick up. As a refresher the GREEN lot is the south lot (the PreK-5 entrance area) and the ORANGE lot is the north lot (across Hwy K, outside of the 6-12 main entrance).

Please note, that following the release of students in grades K-5 3:00p, supervision will be provided by SMSA staff members in the South Hall Lobby until 3:15p, at which time, students will be responsible for either meeting you in the Green lot or in the Orange lot (crossing Hwy K via the crosswalk). Students without a plan or without a parent pick up, will be sent to the childcare/after school care room and you will be responsible for paying the fee associated with this service.

### **Important Reminders:**

The safety of our students to and from campus is something we take very seriously, and would like to request your support with the following for both parent and student drivers:

- 1) Consider and encourage ride-sharing.
- 2) Drive slowly, and be patient.
- 3) Please watch for crossing guards and follow their lead.
- 4) Do NOT park/drop off in areas that are not designated as such (see enclosed map).
- 5) WI law states that drivers with probationary license may not use a cell phone while driving except to report an emergency. This includes hand-held or hands-free.

- 6) Please do not use the phone while your are traveling throughout the campus grounds, unless it is an emergency.
- 7) **PLEASE DO NOT make a u-turn at Mary Hill Park Drive**--it creates more problems for drivers trying to turn left onto Hwy K from Hwy 23 to our campus grounds, and creates further back ups on Hwy 23.

SMSA is seeking volunteers to serve as crossing guards to assist in the transition, flow and safety of our campus in both the morning and afternoon--please contact me directly if you are interested in helping. We look forward to welcoming you all back to SMSA!

Kindest Regards,



Kelly Norton  
President

**2018-2019 Start/End Times:**

**PreK - 5:** 7:45am first bell/7:55am start - 3:00pm (note: P3/4K Enrichment ends at 2:55pm)

**Morning P3/4K:** 7:45am first bell/7:55am start - 11:15am

**6-8:** 7:45am first bell/7:55am start - 3:15pm

**9-12:** 7:50am first bell/7:55am start - 3:15pm

## **MORNING ROUTINE:**

### **Grades PreK - 5: 7:45a first bell/7:55a start (7:30a supervised drop off begins behind school)**

- All parents with children PreK-5 will use the SOUTH (GREEN) lot. Ages K - 5 will stage behind the building on the playground pavement with supervision beginning at 7:30a .
- Parents are asked to use the “Hug N’ Go” zones around the perimeter of the parking lot (sidewalks line the entire drop zone), only using parking stalls if you intend to walk your child into school. PLEASE PULL AS FAR AHEAD AS POSSIBLE!
- 3k and 4k parents/guardians are required to walk students to their rooms, waiting in the hallway until the first bell rings.
- Older siblings (grades 6-12) may be dropped off at this lot, but will be asked to use the footpath along the front edge of the building, entering the North Hall entrance.

### **Grades 6-8: 7:45a first bell/7:55a start**

- MS Students, if not dropped off along with a sibling in the South lot, may be dropped off in the NORTH (ORANGE) lot. Students dropped off early, will need to wait in the cafeteria until the first bell at 7:45am. Please remember to either use a parking stall in the orange area, or pull all the way forward into the designated drop off area. Do NOT stop in the walking path lane(s).

### **Grades 9-12: 7:50a first bell/7:55a start**

- All parents with children in grades 9-12 will use the North (ORANGE) lot. Please remember to either use a parking stall in the orange area, or pull all the way forward into the designated drop off area. Do NOT stop in the walking path lane(s).

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## **AFTER SCHOOL ROUTINE:**

### **Grades K-5: 3:00p end bell**

- Families, whose youngest child(ren) is in grades K-5th, will be assigned to the South (GREEN) lot for pick up. If you are picking up children who are older (grades 6-12) they will walk through the grade school and exit through the South Entrance, meeting you IN THIS LOT!

### **Grades 6-8 and 9-12: 3:15p end bell**

- Families whose youngest child(ren) is in 6<sup>th</sup>-12<sup>th</sup> grade will be assigned the North (ORANGE) lot for pick up. High school student drivers are asked to exit the south end of the parking lot ONLY!

## **FDL/NFDL PUBLIC DISTRICT BUSES TO SMSA: (both bus stop riders and shuttle riders)**

### **Morning Commute:**

There will be four buses transporting to SMSA:

1. Rt #41, which transports students that reside west of Fond du Lac, will drop off at SMSA after dropping off at FHS.
2. Students on other morning routes will all be taken to FDL High School. There they will transfer to bus Rt #36. It will display a SMSA route plate on the side. Shelly is the driver - she drove the last year's shuttle to & from South Street. She will bring all the students directly to SMSA from FHS. The shuttle typically will leave FHS by 7:30a.m.
3. There will still be a South Street shuttle like last year for the students that reside in the city. The bus will arrive at 7:15a.m. departing by 7:25a.m. When the bus is in position they will sound a horn and loading can begin. We ask that students remain inside their parent's vehicle until the horn is sounded. This bus is strictly for SMSA students, all other parochial students must ride to school on their assigned bus.
4. The NFDL parochial students will be shuttled from Horace Mann directly to the schools they attend.

### **Afternoon Commute:**

There will be three buses transporting from SMSA. Buses will arrive at SMSA at 3:15p.m. and depart at 3:25p.m. All buses will have the route or shuttle on a placard by the service door.

1. The first bus in line will be the NFDL shuttle, traveling directly to Friendship Learning Center.
2. There will be one bus for the South Street students at approximately 3:45p. (NOTE: If a student's ride is not present, the bus will wait for 5 minutes and Johnson Bus dispatch will attempt to contact the parent and SMSA. If the parent does not arrive within 5 minutes, the student will remain on the bus and ride the bus route, returning to the Johnson Bus terminal after the route. Police will be dispatched to the bus company to assume responsibility of the student).
3. There will be one bus – Rt #44 – shuttling students from SMSA to FHS. All students that ride a Johnson Bus to their home should board these buses. At FHS they will transfer to the bus they ride home.

**NOTE: Information regarding your busing schedule can be found using the My Stop App. For more information visit <http://www.fonddulac.k12.wi.us/MyStopMobileApp.aspx>**